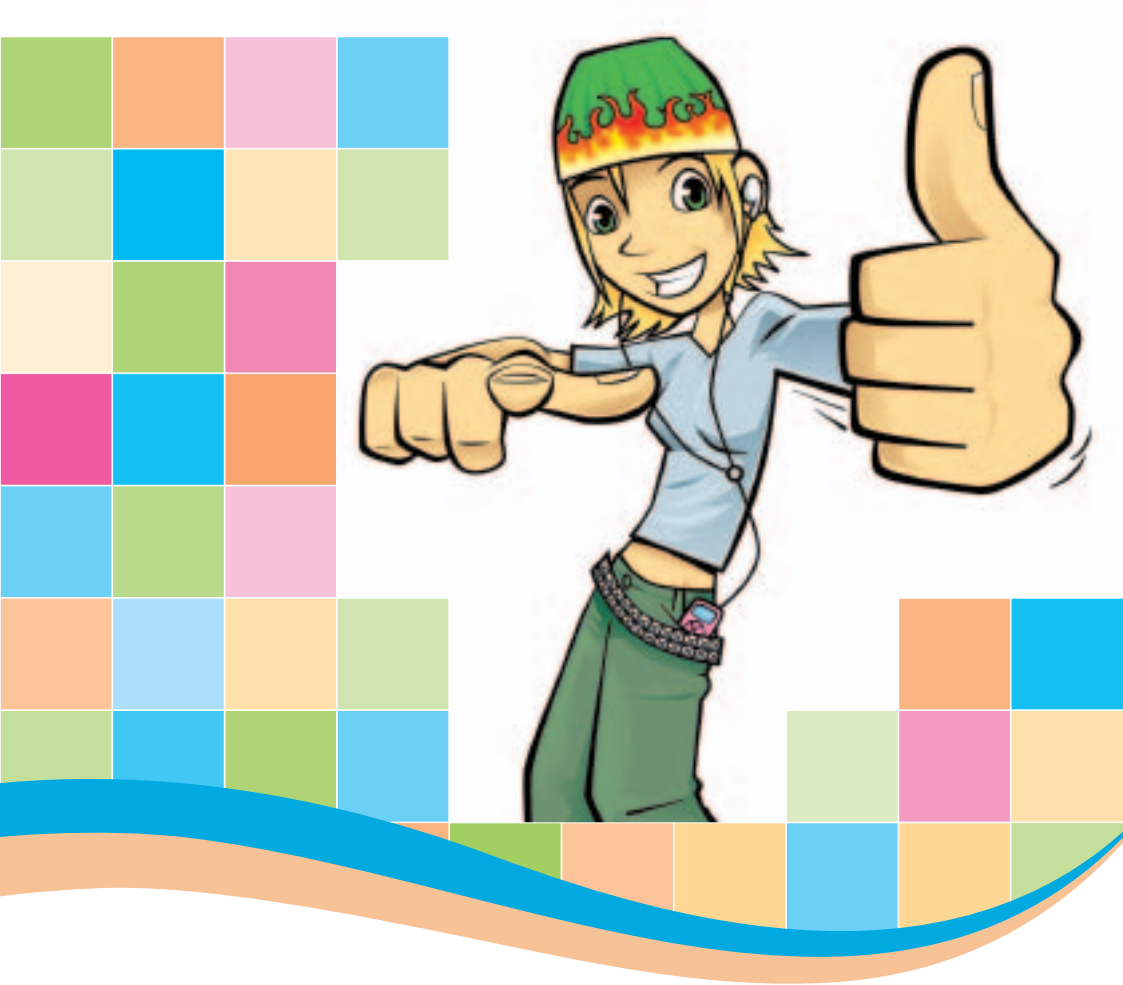


# A compliments form for young people



## What is a compliment?

A compliment is a gesture of thanks or acknowledgement that someone has done something good or kind for you. You pay someone a compliment to thank them for their kindness or help above what you would normally expect.



## When can I pay a compliment?

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You can pay someone a compliment for a number of reasons. You can pay a compliment when:

- you feel you have been treated fairly and want the person involved to know this; or
- you feel someone has especially gone out of their way to help you.

## Why should I pay someone a compliment?

- It tells the person that they have done a good job and that you are pleased with their efforts.

## How can I pay a compliment?

You can pay a compliment by filling in this form and posting it back to us. You can write a letter to the person or call them personally. You can also contact our complaints team as they also handle our compliments. In fact, we are happy to hear from you in any way you would like to make contact with us.

The complaints team's address is:

**Children, Adult, and Community Services  
Complaints Manager**

Room 91  
Civic Centre  
Dagenham  
RM10 9BW.

**Phone:** 020 8227 2405

**Mobile:** 07870 278316

**Fax:** 020 8227 2156

**Textphone:** 020 8227 2462

**E-mail:** [linda.a.smith@lbbd.gov.uk](mailto:linda.a.smith@lbbd.gov.uk)



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## What will happen to my compliment?

- We will record your compliment.
- We will send the compliment to the person's manager.
- The person's manager will let them know that they have received a compliment.
- We will look at compliments to help us provide better support, because your compliment will tell us when things have been done well.



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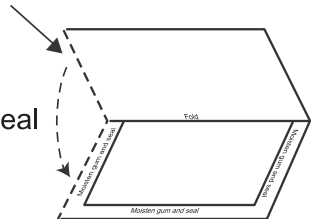


Compliments  
FREEPOST 1Y731  
RM19 TBY

No  
stamp  
required

Tear along perforation

Moisten gum and seal



This document is about compliments. If you have difficulty understanding this document because English is not your first language, you can ask for a translation by ticking one of the boxes. Fill in your name and address, and return this form to the address below.

Albanian

French

Lingala

Polish

Portuguese

Punjabi

Swahili

Turkish

Urdu

If you would like this information on audio tape or in large print, please contact us at

Your name: .....

Your address: .....

**Participation and  
Children's Rights Team**  
512a Heathway  
Dagenham  
Essex  
RM10 7SJ



INVESTOR IN PEOPLE